

# Virtual Data Rooms

Experts in secure document management since 2006, with clients in multiple sectors including law firms, investment brokers, accountancy, insurance, property firms and local government.

## Virtual Data Room for M&A

Document Vault Systems' **M&A Virtual Data Room** product is a secure document management system which enables organisations to upload document libraries which can be accessed via a website from anywhere in the world.

The digital **Data Room** product is ideal for legal and/or financial organisations carrying out due diligence on the sale of a company. Document Vault's first Data Room product was used in this way to help ReOrient Legal Ltd manage the sale of Hastings Direct, the UK's 5th largest insurance broker, a transaction that was carried out largely online through the use of this innovative technology.

The system incorporates the highest levels of security with only authorised personnel being able to access the system.

All data is encrypted before being stored, and protected by 256-bit SSL (Secure Socket Layer) encryption during transfer to and from the website.

A full audit trail of documents viewed/downloaded is made available on a person by person basis.

The system also offers an **Information Request Centre** which allows interested parties to liaise with the project management team, make requests for information and see fully documented replies to their requests, without the need to send this information through unsecured methods such as email.

## UK Hosted Solutions

All our virtual data rooms are located in UK-based ISO 27001 and 9001 accredited data centres. We guarantee 99.9% uptime of our servers.

Only authorised system administrators have access to our servers.

## Why Use A Virtual Data Room?

If you are involved in a Mergers & Acquisitions deal and you want to provide a secure means for multiple parties including lawyers, accountants and other individuals to share information and carry out due diligence on the sale of a company or asset then you need a virtual data room.

## What are the Benefits?

A virtual data room offers a range of benefits to both buyers, sellers and the legal staff who maintain the facility:

- It is totally secure, with access given only to authorised personnel.
- It is available 24/7 for the entire period of the transaction from anywhere in the world.
- Multiple parties can use the system at the same time (without being aware of each other!).
- A full audit trail is provided of all documents viewed or downloaded on a person-by-person basis.
- Interested parties can communicate with a project manager through the Information Request Centre, requesting clarification on any issue which concerns them and receiving a timely reply through the system.
- There is no need to hire a physical data room or to transport documents large distances at considerable expense.
- There is no need to install special software - all you need is Internet access and a web browser (all recent versions supported).
- Sophisticated indexing and search facilities make the system easy to use and navigate, and documents easy to find.
- The system is intuitive to use and does not require any specific training.
- All of these factors help to make the due diligence process more efficient, reducing transaction time and overcoming problems of geography, time zones and busy staff.

## Case Studies

### Excello Law



"I am pleased to say that we have chosen Document Vault Systems as our business partner for data rooms. This provides a cost effective data room service to our circa 70 corporate lawyers."

### Freedmans Hilmi



"We needed a system that would be available 24/7 for interested parties to access the information. It was also essential that we could limit what individual users could see to certain documents only."

### Brightside



"The legal due diligence was completed with little effort required by the technical teams as Document Vault Systems had taken care of everything. The end result was a very satisfied internal customer."

### Northampton B C



"Northampton Borough Council needed a secure data storage facility which enabled controlled access to a number of different organisations from any web-enabled platform. DV's Virtual Data Room stood out."

### Outset UK



"The ease with which documents can be uploaded, indexed and accessed has significantly improved our service to the client. Gone are the days of copying and posting large bundles of documents."

## Security

Document Vault has multiple security features controlling access to the information stored in the data room:

- Initial access to the data room is by unique pincode, user name and password.
- All documents stored within the data room are encrypted using military standard algorithms – users can be assured that the data has not been modified in any way.
- Access to documents is controlled by permission-based rules – if a user isn't intended to see a document, he/she will not know it exists.
- Members of different Groups will not be aware of other Groups in the system (unless they are also members of those groups).
- The virtual data room website is protected by 256-bit TLS/SSL encryption, protecting all data during transfer.
- A full audit trail of documents viewed or downloaded is provided. You can see who has downloaded which documents and when.
- Users of the Data Room are required to sign your "Terms and Conditions of Data Room Use" and "Confidentiality Agreement" before being given access to the Data Room.
- All data is backed up to a separate offsite server location.

## About Document Vault Systems

Document Vault Systems is a firm of document management and virtual data room specialists based in Henley-on-Thames.

We specialise in secure web-enabled document management systems which allow our clients to share confidential and sensitive data online. We have been setting up and managing virtual data rooms to be used in M&A due diligence since 2006.

We offer a fully managed service covering everything from data room set up, to inviting users to the system, to ongoing support.

For more information about any of our services, please contact Document Vault Systems on [info@documentvault.uk](mailto:info@documentvault.uk) or visit [www.documentvault.uk/](http://www.documentvault.uk/).

Alternatively, please phone **0808 221 0440** to speak to a member of our Business Development Team.